

AGENDA
COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
August 28, 2018
9:00 AM

1. Approval of Agenda
2. Beaver Mines Water and Wastewater Project (9:00 am)
 - Tom Leavitt, with MPE Engineering Ltd, will be attending the meeting
 - Capital Project List and Summary, dated August 23, 2018
3. Chief Administrative Officer Process Meeting Date
 - Email from Interim CAO, dated August 20, 2018
4. Closed Meeting Session
 - Public Works Call Log – FOIP Section 16
 - Kenow Fire – FOIP Section 21(10:30 am)
5. Round Table Discussion
6. Adjournment



Client: Municipal District of Pincher Creek
 Prepared: GN
 Reviewed: LS/JP
 Date: 23/08/2018

Capital Project List and Summary

Project	Status	Tender Acceptance Date	Construction Start Date	Contract Substantial Completion Date	Critical Path / Priority	Study Estimate	Current Projected Completion Cost	Funding Sources	Funded Amount	Projected/ Estimated MD Portion	Comments
Raw Water Intake Upgrades	Construction	12-Dec-17	12-Feb-18	30-Apr-18	1	\$ 1,813,000.00	\$ 2,676,280.62	Alberta Community Resilience Program (90% of \$1,808,755.56) Disaster Relief Program (\$229,388.20)	\$ 1,857,268.20	\$ 819,012.42	Substantial completion has been reached and MD has been utilizing the Oldman Reservoir as a source of raw water since mid July.
Beaver Mines Regional Water Project Contract 1 - Pipeline	Construction	03-Oct-17	01-Nov-18	Schedule A - 31-May-18 Schedule B - 15-Oct-18	2	\$ 7,602,350.00	\$ 6,141,472.49	Water 4 Life Funding (88.26% of \$5,335,340.00) Caste Area Servicing Upgrades (100%) Total Blended Funding Rate = 91.44%	\$ 5,355,707.08	\$ 785,765.41	Pipe installation is complete with the exception of the Castle River crossing. Re-purposing of the existing raw waterline will begin within the next week.
Beaver Mines Regional Water Project Contract 2 - Mechanical	Construction	12-Dec-17	Apr-18	31-Aug-18	3						MPE is reviewing shut down plans for WTP submitted by DMT to complete upgrades. Booster Station facility is framed with electrical rough-ins complete. Precast concrete structures have been installed for Beaver Mines Metering Station and the concrete foundation for the above ground, steel reservoir has been poured. All underground utilities have been installed at the Metering Station and Reservoir site.
Beaver Mines Water and Wastewater Servicing	Detailed Design	--	--	--	4	\$ 5,380,000.00	--	Small Community Grant (33% Federal, 33% Provincial, 33% MD) up to \$9,000,000. Federal Funding is not to exceed 50% of the project. <i>Values shown are preliminary estimates.</i>	\$ 3,586,666.67	\$ 1,793,333.33	Tender package to be finalized after confirmation of land negotiations for utility rights-of-way. Awaiting submission of conditions from landowners to review prior to finalizing agreements.
Beaver Mines Wastewater Treatment	Option Identification	--	--	--	4	\$ 3,740,000 to \$ 4,600,000	--	Remaining funding from Small Community Grant (estimated \$3,620,000). Additional funding has been applied for under the AMWWP Grant (Maximum theoretical amount of 75%). Federal Funding is not to exceed 50% of the project. Total funded amount is variable depending on MD's allocation of approved grants. Estimated MD portion highly dependent on selected wastewater treatment alternative.			MPE is continuing to prepare a geotechnical investigation on a piece of land identified by the MD. Geotechnical investigation to commence after a temporary workspace agreement is finalized with the current landowner.
Castle Area Servicing Regional Water Supply	Detailed Design	--	Sep-18	--	5	\$ 10,572,050.00	--	Provincial Funding (100%)	\$ 10,572,050.00	\$ --	Proposed alignment has been submitted to AT for review and approval. Subsequent applications to be submitted after AT approval. Land negotiations ongoing to finalize booster station locations.

Notes:

- All prices exclude GST.
- Contract 1 of the Beaver Mines Regional Water Project includes repurposing the existing raw water intake pipeline from the Castle River for use as a potable water transmission line. The Raw Water Intake Upgrades must be completed prior to this work taking place.
- EPEA approvals for the Beaver Mines Water and Wastewater Servicing Project will not be granted until there is a commitment to a wastewater treatment system for the community. The requirement for a wastewater treatment system prior to an EPEA approval being granted has been confirmed by Jeffrey Wu, Alberta Environment and Parks.



Awaiting Response
Application Not Complete
Amendments Required
Complete
Cancelled

Project: Beaver Mines Regional Water Supply - Raw Water Intake
Job Number: 1770-010
Prepared By: GN
Reviewed By: --
Date: 23/08/2018

Description	Submitted By	Attention To	Response Received	Reference Drawing(s)	Current Status	Approving Authority Document Number	Comments
Historical Resources	MPE	Alberta Culture and Tourism	27-Oct-17	N/A	HRA Response received.	4970-16-0009-001	
Temporary Field Authority	MPE	Environment and Parks	22-Nov-17	--	Complete	PTA 170071	
Use of Works Agreement (AEP Operations)	--	Susanne Lampier	26-Oct-17	--	Complete/Amended Existing Agreement.	--	
DFO Authorization	MPE	Department of Fisheries and Oceans	06-Nov-17	C1.1-1.4 Intake For Regulatory Approval	Authorization or permit not required	17-HCAA-01337	
Transport Canada	MPE	Transport Canada - Navigable Waters	21-Sep-17	C1.1-1.4 Intake For Regulatory Approval	MD Decision required.	N/A	
Beaver Mines Water License	MD	--	--	--	Documentation submitted to AEP.	--	AEP will require submittal of finalized design and completed operations program.
Lundbreck/Cowley Water License Transfers	MD	--	06-Jun-18	--	Public Review Process	14389, 23592	Public notice issued. MD to updated water shortage response plans
Water Act Approval for Constructing Works	MPE	RAC/Jason Cayford	25-Oct-17	C1.1-1.4 Intake For Regulatory Approval, Survey Plan	Approved	00402049-00-00	
Environment and Parks Disposition	MPE	Deborah Johnstone	12-Feb-18	C1.1-1.4 Intake For Regulatory Approval, Survey Plan	Approved	PPA 170005	
First Nations Consultation	MPE	ACO	--	--	--	--	
Alberta Transportation Roadside Development	MPE	AT	21-Sep-17	C1.1-1.4 Intake For Regulatory Approval	Complete	5113-17/33-29-16	Development permit expires September 21, 2018



Awaiting Response
Application Not Complete
Amendments Required
Complete
Cancelled

Project: Beaver Mines Regional Water Supply
Job Number: 1770-010
Prepared By: GN
Reviewed By: --
Date: 23/08/2018

Description	Submitted By	Attention To	Response Received	Reference Drawing(s)	Current Status	Approving Authority Document Number	Comments
WTP Operating Certificate Amendments	MPE	AEP	--	--	Awaiting response.	--	AEP representative away until July 6.
Utility R/W and Access Agreements	Bridge Land/MPE	--	--	--	Complete	--	
First Nations Consultation (Castle River)	Bridge Land/MPE	ACO	--	--	Complete	FNC 201705822	
Utility Crossing Agreements	MPE	Various Utility Companies	--	--	Complete	--	
Highway 507 Crossing and Paralleling	MPE	AT	--	--	Complete	Permit 33-41-17	
Public Lands Disposition (shoreline and riverbed of Castle River)	Bridge Land/MPE	AEP	--	--	Awaiting Response from Public Lands. Submitted on Sept 18, 2017.	--	
DFO Authorization	Bear Tracks/MPE	Department of Fisheries and Oceans	--	--	Complete	--	
Transport Canada	MPE	Transport Canada - Navigable Waters	--	--	Complete - No action required	--	
Historical Resources	Arrow Archeology/MPE	Alberta Culture and Tourism	--	N/A	Approval from ACT received.	4970-17-0024-001	
14 Day Water Act Notification - Wetlands		AEP	--	--	Complete	--	
14 Day Water Act Notification - Castle River Crossing		AEP	--	--	--	--	Application to be submitted 14 days prior to completing the Castle River crossing



Engineering Ltd.

Awaiting Response
Application Not Complete
Amendments Required
Complete
Cancelled

Project: Castle Area Regional Water Supply
Job Number: 1770-016-00
Prepared By: GN
Reviewed By: --
Date: 23/08/2018

Description	Submitted By	Attention To	Response Received	Reference Drawing(s)	Current Status	Approving Authority Document Number	Comments
Castle Parks / CMR Water License	--	--	--	--	Submitted Nov 16, 2017	--	Finalized drawings and land permissions are to be submitted when finalized.
Provincial Parks Disposition	--	--	--	--	--	--	Requires finalized pipeline alignment. To be submitted after AT approval.
Provincial Parks Temporary Field Authority	--	--	--	--	--	--	Requires work area to be defined prior to application submittal.
Temporary Field Authority for Boreholes	MPE	AEP	23/08/2018	--	Complete	--	Complete.
Water Act - Castle River Crossing	--	--	--	--	--	--	Requires finalized pipeline alignment.
Water Act - West Castle River Crossing	--	--	--	--	--	--	Requires finalized pipeline alignment.
Alberta Transportation Roadside Development	MPE	AT	--	--	Awaiting approval.	--	MPE to survey and stake alignment for AT to conduct a field review.
Public Lands Disposition	--	--	--	--	--	--	Disposition required for Castle Mountain booster station; reviewing alternate locations to eliminate disposition requirement.
First Nations Consultation	--	--	--	--	--	--	AEP Consultation and Engagement Specialist to review preliminary alignment and provide recommendation for FNC.
Fisheries and Oceans	MPE	DFO	17-Aug-18	--	Complete	--	No action required.
Transportation Canada	MPE	TC	02-Aug-18	--	Complete	--	No action required.
Historical Resources	--	--	--	--	--	--	Desktop review for historical assessment has begun.

Tara Cryderman

From: Sheldon Steinke
Sent: Monday, August 20, 2018 12:25 PM
To: Bev Everts; Brian Hammond; Quentin Stevick; Rick Lemire; Terry Yagos
Cc: Mary Thompson; Tara Cryderman
Subject: CAO Selection Process Meeting Dates??

Folks

Now that we have the Consultant on line I would like to have you look at your calendars and thinks of ½ days we could meet with Mary Thompson.

The initial meeting will be focused on the Job Description and the CAO Bylaw which will lead us to the drafting of the Advertisement for the position.

It will also lead us to defining the most important attributes for the position and the development of a Ranking criteria to evaluate the applications on.

For the week of September the 3rd can you commit to at least one and maybe 2 ½ day sessions?
I will be putting this email on the 28th Agenda so you can have face to face time to agree on dates.

Thanks
Sheldon

Sheldon Steinke
Interim Chief Administrative Officer
Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek, AB T0K-1W0
Phone: 403-627-3130

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. Please notify the sender immediately by email if you have received this email by mistake and delete this email from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited. Attachment to this email may contain viruses that could damage your computer system. Whilst we take reasonable precaution to minimize this risk, we do not accept liability for any damage which may result from software viruses. You should carry out your own virus checks prior to opening any attachment. Please note that errors can occur in electronically transmitted materials. We do not accept liability for any such errors. If verification is required please ask for a hard copy.